



# Guru Gobind Singh Indraprastha University

("A State University established by Govt. of NCT of Delhi")

Sector 16-C, Dwarka, New Delhi-110 078

Ph: 011-25302149-150 Email: [purchasebranch@ipu.ac.in](mailto:purchasebranch@ipu.ac.in)

Website: [www.ipu.ac.in](http://www.ipu.ac.in)



Dated:31.07.2024

## **TENDER No.06/PUR/GGSIPU/2024-25**

### **E-TENDER (NIT)**

Registrar, Guru Gobind Singh Indraprastha University invites e-tender from reputed and eligible contractors/firms in two bid systems (Technical & Financial) for the **Supply and Installation of Anesthetic Machine for Animal House, CEPS at Guru Gobind Singh Indraprastha University, Sector-16C, Dwarka, New Delhi-110078**. Tender document can also be downloaded from Delhi Govt. e-procurement website i.e. [www.govtprocurement.delhi.gov.in](http://www.govtprocurement.delhi.gov.in). The details of Tender document can also be viewed from University Website <http://www.ipu.ac.in>.

1.	Name of work	<b>Supply and Installation of Anesthetic Machine for Animal House, CEPS, Guru Gobind Singh Indraprastha University</b>
2.	The last date and time of uploading technical and financial bid on e-procurement website.	<b>09.08.2024 Upto 01.00 p.m.</b>
3.	Date and time for opening of Technical bid	<b>09.08.2024 at 02.30 p.m.</b>
4.	Estimated Cost of Material	<b>Rs. 3,20,000/- (exclusive of GST)</b>
5.	The bids shall be submitted in two stages viz.(i) <i>Technical bid</i> (ii) <i>Financial bid</i> . Detailed specification of the item(s) to be supplied is placed at <b><u>Section-III Annexure-G</u></b> . <b>The Technical &amp; Financial bid should be uploaded on e-procurement website i.e. <a href="http://www.govtprocurement.delhi.gov.in">www.govtprocurement.delhi.gov.in</a> (No documents need to be submitted in hard copy).</b>	
6.	Financial bid shall be opened after evaluation of technical bid and the date & time will be notified, thereafter on e-tender website <a href="http://www.govtprocurement.delhi.gov.in">www.govtprocurement.delhi.gov.in</a>	

(REGISTRAR)



GURU GOBIND SINGH  
INDRAPRASTHA  
UNIVERSITY

# TENDER DOCUMENT

FOR

**Supply and Installation of Anesthetic Machine**

AT

**Animal House, CEPS  
Guru Gobind Singh Indraprastha University  
[A state University under Govt. of NCT of Delhi]  
Dwarka, New Delhi -110078**

*Dy. Registrar (Purchase)*

*Room No. L 010, Ground Floor, Library Block,  
GGSIPU, Sector 16C, Dwarka, New Delhi 110078*

*Contact Nos.011 25302149-150*

*Email: [purchasebranch@ipu.ac.in](mailto:purchasebranch@ipu.ac.in)*

## **INDEX**

<b>S. No.</b>	<b>Description</b>	<b>Page No.</b>
1.	Notice--Inviting Tender	4
2.	Section-I--Instructions to Bidders	5-8
3.	Section-II--Information regarding Technical Eligibility (Annexure-A to F)	9-18
4.	Sector-III--Technical Specification ( <b>Annexure-G</b> )	19
5.	Section-IV--Financial bid ( <b>Annexure-H</b> )	20
6.	Section-V—Form of Bid-Securing Declaration for EMD ( <b>Annexure-I</b> )	21

# NOTICE INVITING TENDER

Registrar, Guru Gobind Singh Indraprastha University (GGSIPU) invites e-tender (in two bid system – Part I & II) from reputed and experienced bidders /suppliers for the following on Supply & installation basis:

1. **Particulars of Items:** Details of the items with specification is mentioned at **Annexure-G**
2. **Completion period:** Supply and installation **within 30 days** from the date of issue of award of the tender/issue of Purchase Order, whichever is later.
3. **Availability of Tender Document:** Tender Documents with detail terms & conditions can be downloaded from Delhi Govt. E-procurement website.
4. **Qualification of the Tenderer:** The bidder must upload the documents on e-procurement website as per the **tender clause 3.0**.
5. **Validity Period of Offer:** The rates offered in Part II (Financial bid) should be valid for one hundred and eighty (180) days from the date of opening of Part I (Technical bid) of the Tender.
6. **Receipt and opening of Tenders:** The Technical Bid will be opened on the same day at **02.30 pm**.
7. GGSIPU reserve the right to accept or reject any or all the tenders wholly or partially without assigning any reason thereof.

## SECTION-I

### INSTRUCTIONS TO BIDDERS

#### 1.0 Scope & Work

The work consists of:

1.1 **Supply and Installation of Supply and Installation of Anesthetic Machine at CEPS, Guru Gobind Singh Indraprastha University, Sector-16C, Dwarka, New Delhi-110078** as per specification in **Section-III (Annexure-G)**.

1.2 Comprehensive on-site **warranty** for a period of 60 months from the last date of completion/ installation for all the items supplied as certified by the University.

#### 2.0 Bid Submission:

2.1 The document comprise of the technical bids alongwith Bid-Securing Declaration Form should be uploaded on e-procurement website i.e. [www.govtprocurement.delhi.gov.in](http://www.govtprocurement.delhi.gov.in) **only (Not to be submitted in hard copy)**

2.2 Technical bid must be uploaded on e-procurement website and EMD (with validity of 180 days i.e. bid validity period +45 days) in FDR/DD/online only should be submitted in the office.

2.3 (i) The bidder shall submit “**Earnest Money Deposit**” alongwith covering letter in original (No other documents need to be submit in hard copy) in an envelope addressed to Dy. Registrar (Purchase), Guru Gobind Singh Indraprastha University, Sector 16-C, Dwarka, New Delhi-110078 only in case of EMD is in shape of FDR/ DD.

(ii) EMD can also be deposited in online mode in University Bank Account as per details below:-

RTGS/ECS Details		
1.	Accounts Holder Name	Registrar, Guru Gobind Singh Indraprastha University
2.	Account No.	927860555
3.	IFSC Code	IDIB000G082
4.	Bank Name	Indian Bank
5.	MICR Code	110019071
6.	Account type	SB (Saving)
7.	CBS Code/ Branch Code	02029
8.	Branch Name & Address	GGSIU, Sector-16C, Dwarka, New Delhi -110078
9.	Banker's Phone No.	011-28035244

(iii) **EMD EXEMPTION:** The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category of equipments with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

2.4 The envelope containing EMD shall indicate the name and address of the bidder to enable the bid to be returned unopened in case it is declared late or is declared non-responsive.

2.5 In case of submission of EMD Online (RTGS/ NEFT), there is no requirement of physical submission. A Declaration should be submitted with details of RTGS/ NEFT.

2.6 The “**Financial Bid**” shall comprise of the price bids uploaded on e-tender website i.e. [www.govtprocurement.delhi.gov.in](http://www.govtprocurement.delhi.gov.in)

2.7 Each page of the Technical Bid, Tender Document must be signed by the authorized signatory of the bidder.

#### 3.0 Eligibility Criteria for Technical Bid

The formats/Annexure for the documents to be submitted, with Technical bids are placed at **(Annexure– A, A1, A2 to Annexure J):**

3.1	Letter of Transmittal	<b>Annexure – A</b>
	Declaration by Bidder	<b>Annexure – A1</b>
	Compliance to Bid Requirement	<b>Annexure – A2</b>

	A declaration by the manufacturer/firm/vendor as to the probable date of manufacture of the item for which financial bid has been made.	<b>Annexure – A 3</b>
	Organizational Structure: - Legal status of the company/ organization with legal proof along with certified copies.	<b>Annexure - B</b>
<b>3.2</b>	Income Tax Registration (PAN No. ), GST Registration Number	<b>Attach certified copies</b>
<b>3.3</b>	<b>Experience Criteria:</b> The Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for 3 years before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the year. In case of bunch bids, the primary product having highest value should meet this criterion.	<b>Attach certified copies</b>
<b>3.4</b>	Average financial turnover of <b>Rs.5,00,000/- for the equipment</b> during the immediate last three consecutive financial years, duly audited, signed & stamped by a Chartered Accountant. The bidder should not have incurred losses in more than two years in the last 3 consecutive financial years along with copies of audited profit and loss account of last three years.	<b>Annexure C</b>
<b>3.6</b>	That the bidder/ organization has not been debarred or blacklisted by any of the Central/State Government/Departments /Organizations/Central or State PSU in last 3 years. In case the debarment or blacklisted has been revoked by the department or court then it shall not be considered as blacklisting or debarment. A declaration of fair business practice by the Bidder.	<b>Annexure – E</b>
<b>3.7</b>	An Undertaking (duly filled/ tick mark wherever applicable) is required to be submitted by the prospective bidders in the prescribed format as per Rule 144 (xi) of GFR 2017 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.	<b>Annexure – J</b>
<b>3.8</b>	The intending bidder must submit compliance report of each item of the bid.	Attach compliance report
<b>3.9</b>	The Manufacturer/firm/vendor should have a authorized service centre in India only	Attach copy of proof
<b>3.10</b>	Printed and proper circulated catalog for the quoted similar items be submitted along with the tender document	Attach copy of proof
<b>3.11</b>	Authorization letter of the OEM Upload Manufacturer authorization: Wherever Authorised Distributors are submitting the bid, Manufacturers Authorisation Form (MAF)/Certificate with OEM details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid.	Attach copy of proof
<b>3.12</b>	Comprehensive on-site <b>warranty</b> for a period of 60 months from the last date of completion/ installation for all the items supplied as certified by the University.	Certificate to be given
<b>3.13</b>	The proprietor/partners of the agency do not have any relative employee in the University.	Certificate to be given
<b>3.14</b>	The intending bidder must attach Income Tax return for the last three years with the bid document or Gross Annual Income Certificate for the last three years duly certified by the Chartered Accountant	Attach copy of proof
<b>3.15</b>	<b>Supplier needs to demonstrate the quoted instrument at the University and show each point mentioned in the technical specification.</b> The quality of the equipments will be evaluated by the Technical Committee based on the physical demonstration by the bidder during the technical bid evaluation.	Attach copy of Acceptance
<b>3.16</b>	The bidder shall upload the printed brochure / catalogue of the offered equipment on official website.	Certificate to be given
<b>3.17</b>	The official link of website of OEM/ manufacturer is also required to be mentioned on the letter head of the bidder for the equipments quoted by the bidder.	Certificate to be given

All the documents should be self attested by the bidder. University reserves the right to independently verify the documents submitted by the bidder from issuing authority.

#### **4.0 Opening of Technical Bids & Evaluation:-**

- 4.1 The details submitted by the bidders will be evaluated in the following manner:
- 4.2 The “initial eligibility criteria” prescribed in para **3.1 to 3.18 above** in respect of experience in similar class of works completed, financial turnover, profitability and valid registrations will first be scrutinized.
- 4.3 Examination of the specification of all the items will be done by specialized specification evaluation committee.
- 4.4 Even though any bidder may satisfy the above requirements, he/she would be liable to disqualification if he/she has:-
- 4.5 Made misleading or false representation or deliberately suppressed the information in the forms, statements and enclosures required in the eligibility criteria document.
- 4.6 Record of poor performance such as abandoning work, not properly completing the contract, or financial failures/weaknesses etc.

#### **5.0 Opening of Financial bid and evaluation:**

After the Technical evaluation of the bids, the University will open the ‘Financial Bids’ of all the bidders who have qualified in the Technical Eligibility Criteria as per Clause 3.0, at notified time, date and place, if any. **The lowest financial bidder item-wise shall only be considered for award of work.**

#### **6.0 Earnest Money Deposit:**

- 6.1 The Earnest Money Deposit (EMD) alongwith covering letter must be submitted in hard copy as per date and time mentioned above at **point No.2.1 to 2.7 and as per Annexure-G.**
- 6.2 Tenders with no earnest money deposit will summarily be rejected. In case of successful bidder of the financial bids, the earnest money will be returned after obtaining the required **5% Performance Security** in the form of FDR/BG (**FDR/BG should be valid for a period of 62 months**) from the date of installation.
- 6.3 In the case of unsuccessful bidders, the Earnest Money Deposit will be refunded without any interest.
- 6.4 Those firms/ suppliers which are registered with MSME /MSE for the items mentioned in the tender document, are exempted for submission of EMD only and are required to submit a copy of valid registration certificate in place of EMD as per GFR 170(i) and clause 2.3 (iii) of the tender document.

#### **7.0 Financial Bid:**

The bidder shall quote unit item rates in INR only. No alterations in the form of tender, in the schedule of quantities or additions (Financial Bid) etc. shall be permitted. In case of difference between the rates of items written in figures and in words, the rates of items written in words shall be taken as correct. The rates quoted in schedule of quantity (Financial Bid) are for finished and completed items and no extra amount for cartage or transporting material, labour etc. shall be paid. The rates should be inclusive of all loads and lifts for all materials for the completed items and also include all taxes, insurance, royalties etc. as applicable. Indian Supplier has to quote the all inclusive of rate product i.e. freight, insurance, packing, handling, assembling, installation, commissioning upto the University or as given in the work order.

- 8.0 The necessary demonstration & training to the concerned staff/faculty and technical support will be provided for the period of maximum 1 week by the company.

#### **9.0 Performance Guarantee:**

- 9.1 The successful bidder shall be required to furnish a **Performance Guarantee of 5%** after successfully installation of the product at site. The Performance Guarantee should be valid up to **60 days beyond warranty period i.e. 60 months**. The Performance Guarantee shall be accepted in the following form and shall be in favour of “Registrar, GGSIPU”, payable at Delhi with a validity of months as under:-
  - i. Fixed deposit receipt (FDR) of a nationalized bank
  - ii. Bank Guarantee (As per Annexure-H)

- 9.2 Performance Guarantee will be refunded after completion of the warranty period plus 2 months.
- 9.3 In case of non submission of Performance Guarantee within specified time the University may consider to black list/de-bar the bidder.
- 9.4 In case a fixed deposit receipt/ Bank Guarantee of any bank is furnished by the bidder to the University as part of the Performance Guarantee and the Bank is unable to make payment against the said instrument. The loss caused thereby shall fall on the supplier and the supplier shall forthwith on demand furnish additional security to the University to make good the deficit.

#### **10.0 Delivery**

The items covered under this tender are required to be delivered and installed at **CEPS, East Delhi Campus of Guru Gobind Singh Indraprastha University, Sector-16C, Dwarka, New Delhi-110078 within 30 days.**

#### **11.0 Payment Terms**

- 11.1 The payment will be released after satisfactory complete installation, demonstration, commissioning, training and receipt of performance guarantee of the product.
- 11.2 Each invoice should be submitted in duplicate clearly specifying contact no, goods description, quantity, unit price, total amount, bank details along with warranty certificate, etc.
- 11.3 No advance payment will be made under any circumstances.

#### **12.0 Delay and Non Conformance**

- 12.1 If the bidder fails to Install the Equipment with in the period specified in the Purchase Order, University shall without prejudice to its other remedies under the Purchase Order, deduct from the contract price, as liquidated damages, a sum equivalent to 1% (one percent) of the contract price of the delayed goods weekly or part thereof of delay until actual delivery. The penalties will be maximum of 10% of the contract amount / awarded value.
- 12.2 In case of extraordinary delay or beyond 90 days of stipulated delivery period, University reserves the right to terminate the contract, without any liability to cancellation charges, forfeit/en-cash the submitted Performance Guarantee and blacklist/debarred the defaulting firm.



**SECTION II**  
**INFORMATION REGARDING TECHNICAL ELIGIBILITY**  
**(Annexure A to J)**

LETTER OF TRANSMITTAL

From:

\_\_\_\_\_  
\_\_\_\_\_

To

**The Registrar**  
GGSIPU  
Sector 16C, Dwarka,  
Delhi

Sub: Submission of Tender Document for “**Supply and Installation of Anesthetic Machine, CEPS, Guru Gobind Singh Indraprastha University, Dwarka, New Delhi-110094**”.

Sir,

Having examined the details given in Tender document for the above work, I/we hereby submit the relevant information:-

1. I/we hereby certify that all the statement made and information supplied in the enclosed annexure / forms accompanying statement are true and correct.
2. I/we have furnished all information and details necessary for eligibility and have no further pertinent information to Supply & Installation.
3. I/we submit the requisite certified solvency certificate and authorize the Registrar, GGSIPU to approach Bank issuing the solvency certificate to confirm the correctness thereof. I/we also authorize the GGSIPU to approach individuals, employers, firms and corporation to verify our competence and general reputation.

Name & Signature(s) of Bidder(s) with seal

**DECLARATION BY THE BIDDER**

We \_\_\_\_\_ (Name of the Bidder) hereby represent that we have gone through and understood the Bidding Document (which in two parts) in Part-I (Commercial Section & Technical Section) and Part-II (Schedule of Quantities) and that our Bid has been prepared accordingly in compliance with the requirement stipulated in the said documents.

We are submitting a copy of Bidding Document marked “Original” as part of our Bid duly signed and stamped on each page in token of our acceptance. We undertake that Part-I and Part-II of the Bidding Document shall be deemed to form part of our bid and in the event of award of work to us, the same shall be considered for constitution of Contract Agreement. Further, we shall sign and stamp each page of this Part-I and Part-II as a token of Acceptance and as a part of the Contract in the event of award of Contract to us.

We further confirm that we have indicated prices in Schedule of Quantities and submitted in Price Bid in separately sealed envelope. We confirm that rate quoted by us includes price for all works/activities/supply etc. as mentioned in item description of the items in Schedule of Quantities.

**SIGNATURE OF BIDDER** : \_\_\_\_\_

**NAME OF BIDDER** : \_\_\_\_\_

**COMPANY SEAL** : \_\_\_\_\_

**Note :** This declaration should be signed by the Bidder’s representative who is signing the Bid.

**COMPLIANCE TO BID REQUIREMENT**

We hereby agree to fully comply with, abide by and accept without variation, deviation or reservation all technical, commercial and other conditions whatsoever of the Bidding Documents and Addendum to the Bidding Documents, if any, for subject work issued by GGSIPU.

We hereby further confirm that any terms and conditions if mentioned in our bid (Un-priced as well as Priced Part) shall not be recognized and shall be treated as null and void.

**SIGNATURE OF BIDDER** : \_\_\_\_\_  
**NAME OF BIDDER** : \_\_\_\_\_  
**COMPANY SEAL** : \_\_\_\_\_

**DECLARATION BY THE BIDDER**

We \_\_\_\_\_ (Name of the Bidder) hereby declare that the item for which we have quoted our price in the Financial Bid would not be an item used so far for demo/any other purposes and will be unused (brand new).

**SIGNATURE OF BIDDER** : \_\_\_\_\_

**NAME OF BIDDER** : \_\_\_\_\_

**COMPANY SEAL** : \_\_\_\_\_

**Note:** This declaration should be signed by the Bidder's representative who is signing the Bid.

**ORGANISATION STRUCTURE**

1. Name & Address of the Bidder :
2. Telephone No./Fax No./ e-mail :
3. Legal status of the Bidder (attach copies of original document defining the legal status)
  - a) An Individual
  - b) A proprietary firm
  - c) A firm in partnership
  - d) A limited company or Corporation
  - e) A Public Sector Undertaking
4. Particulars of registration with various Government Bodies (Attach attested Photo Copy)  
Organization /Place of registration Registration No
5. A. PAN No. -----  
B. GST No. -----
6. Names and Titles of Directors & Officers with designation to be concerned with this work. :
7. Name & Designation of individuals authorized to act for the organization :  
(Pl attach power of attorney in favour of authorized representative duly signed by authorized signatory)
8. Has the Bidder ever required to suspend work for a period of more than six months continuously after you commenced the business? If so, give the name of the project and reasons of suspension of work. :
9. Has the Bidder, or any constituent partner in case of partnership firm, ever abandoned the awarded work before its completion? If so, give name of the project and reasons for abandonment. :
10. Has the Bidder, or any constituent partner in case of partnership firm, ever been debarred/ black listed for tendering in any organization at any time? If so, give details. :
11. Has the Bidder, or any constituent partner in case of partnership firm, ever been convicted by a court of law? If so, give details. :
13. Any other information considered necessary but not included above. :

(Stamp, Name & Signature of Bidder)

**DETAILS OF ANNUAL TURNOVER**

**A. FINANCIAL DETAILS**

<b>Financial Years</b>	<b>Gross Annual Turnover (In Lakhs)</b>	<b>Profit/Loss (In Lakhs)</b>
2020-2021		
2021-2022		
2022-2023		

- B. Audited balance sheet and profit & loss account for above three years to be submitted. Must be attested by the Chartered Accountant.**

**Signature & stamp by Chartered Accountant**

**(Stamp, Name & Signature of Bidder)**

**DETAILS OF SUPPLY OF ITEMS (AS PER SPECIFICATION GIVEN IN SECTION III BELOW) IN LAST 03 (THREE) YEARS**

S. No.	POSTAL ADDRESS OF CLIENT WITH CONTACT NUMBERS	STARTING DATE	SCHEDULED COMPLETION DATE	ACTUAL COMPLETION DATE	REASONS FOR DELAY, IF, ANY

**(Stamp, Name & Signature of Bidder)**



**DECLARATION FOR FAIR BUSINESS BY THE BIDDER**

This is to certify that We, M/s \_\_\_\_\_ in submission of this offer confirm that:-

- i) We have not made any misleading or false representation in the forms, statements and attachments in proof of the qualification requirements;
- ii) We do not have records of poor performance such as abandoning the work, not properly completing the contract, inordinate delays in completion, litigation history or financial failures etc.
- iii) Business has not been banned with us by any Central / State Government Department/ Public Sector Undertaking or Enterprise of Central / State Government.
- iv) We have submitted all the supporting documents and furnished the relevant details as per prescribed format.
- v) The information and documents submitted with the tender by us are correct and we are fully responsible for the correctness of the information and documents submitted by us.
- vi) We understood that in case of any statement/information/document furnished by us or to be furnished by us in connection with this offer is found to be incorrect or false, our EMD in full will be forfeited and business dealings will be banned.
- vii) We have not been punished / penalized by way of imprisonment in last three years.
- viii) We have not been blacklisted/ debarred by any of the Government/Public Sector Agency in last three years.

SEAL, SIGNATURE & NAME OF THE BIDDER

Signing this document

**Form of Performance Guarantee  
Bank Guarantee Bond**

1. In consideration of the GGSIPU (hereinafter called “The University”) having offered to accept the terms and conditions of the proposed agreement between ----- and ----- (hereinafter called “the said bidder(s)”) for the work ----- (hereinafter called “the said agreement”) having agreed to production of a irrevocable Bank Guarantee for Rs.----- (Rupees ----- only) as a security/guarantee from the bidder (s) for compliance of his obligations in accordance with the terms and condition in the said agreement.

We, ----- (indicate the name of the Bank) ----- (hereinafter referred as “the Bank”) hereby undertake to pay to the University an amount not exceeding Rs.----- (Rupees ----- only) on demand by the University.

2. We, ----- (indicate the name of the Bank) do hereby undertake to pay the amounts due and payable under this guarantee without any demure, merely on a demand from the University stating that the amount claimed is required to meet the recoveries due or likely to be due from the said bidder (s). Any such demand made on the bank shall be conclusive as regards the amount due and payable by the bank under this Guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs.----- (Rupees ----- only).

3. We, the said bank further undertake to pay the University any money so demanded notwithstanding any dispute or disputes raised by the bidder(s) in any suit or proceeding pending before any court or Tribunal relating thereto, our liability under this present being absolute and unequivocal.

The payment so made by us under this bond shall be a valid discharge of our liability for payment there under and the bidder(s) shall have no claim against us for making such payment.

4. We, ----- (indicate the name of the Bank) further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said agreement and that it shall continue to be enforceable till all the dues of the University under or by virtue of the said agreement have been fully paid and its claims satisfied or discharged or till Project-in-Charge on behalf of the University certified that the terms and conditions of the said agreement have been fully and properly carried out by the said bidder(s) and accordingly discharges this guarantee.

5. We, ----- (indicate the name of the Bank) further agree with the University that the University shall have the fullest liberty without our consent and without affecting in any manner our obligation hereunder to vary any of the terms and conditions of the said agreement or to extend time of performance by the said bidder(s) from time to time or to postpone for any time or from time to time any of the powers exercisable by the University against the said bidder(s) and to forbear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said bidder(s) or for any forbearance, act of omission on the part of the University or any indulgence by the University to the said bidder(s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

6. This guarantee will not be discharged due to the change in the constitution of the Bank or the bidder(s).

7. We, ----- (indicate the name of the Bank) lastly undertake not to revoke this guarantee except with the previous consent of the University in writing.

8. This guarantee shall be valid upto ----- unless extended on demand by the University. Notwithstanding anything mentioned above, our liability against this guarantee is restricted to Rs.----- (Rupees ----- only) and unless a claim in writing is lodged with us within six months of the date of expiry or the extended date of expiry of this guarantee all our liabilities under this guarantee shall stand discharged.

Dated the ----- day of ----- for ----- (indicate the name of the Bank)

SECTION IIITECHNICAL SPECIFICATIONS

Sl.No.	SPECIFICATIONS	Quantity	Total Estimated price (exclusive of GST)	EMD (Rs.)@3%
1.	<ul style="list-style-type: none"> <li>• <b>Small Animal Anesthesia Machine (Main Console) with isoflurane vaporizer, oxygen flow meter</b> (Includes: A mounting assembly (Rack for vaporizer, 4 LPM oxygen flowmeter, Box of O2 quick flush and gas flow switch, Fixing screws, Gaskets, Wrench and Tubes), Key Fill type Tec-3 Isoflurane Vaporizer, Vaporizer Endcaps (One pair) and Bottle adaptor for safe filling of Isoflurane in the vaporizer.</li> <li>• <b>Anesthesia Induction Chamber for Rat (up to 300g)</b> Suitable for rat up to 300g, Inner dimensions: 9.05” x 4.33” x6.69” (23X11X17cm).</li> <li>• <b>Gas Evacuation Apparatus (Active Scavenging)</b> Gas Evacuation Apparatus, 110-240V with 1 pc of Gas Filter canister for active evacuation.</li> <li>• <b>Gas filter canister 830g, large, packet of 1 pc</b> Gas filter canister 830g, large, 1 pc (Diameter-130 mm).</li> <li>• <b>Single Channel Manifold-suitable for one mouse/ rat mask.</b></li> <li>• <b>Anesthesia Air Pump:</b> Flow rate 2.5-4.5 LPM.</li> <li>• Isoflurane concentration adjustment range should be 0.5%.</li> <li>• Oxygen flow meter should be 0.1 to 4l/min or better.</li> <li>• Warranty for anesthesia system should be 5 year.</li> </ul>	1	Rs. 3,20,000/-	Rs. 9,600/-

**SECTION IV**

**FINANCIAL BID**

**Supply and Installation of Supply and Installation of Anesthetic Machine at CEPS. Guru Gobind Singh Indraprastha University, Sector-16C, Dwarka, New Delhi-110078.**

S. No.	Description	Qty.	Unit Cost (in Rs.)	GST	Total Amount (in Rs.)
1.	<ul style="list-style-type: none"><li>• <b>Small Animal Anesthesia Machine (Main Console) with isoflurane vaporizer, oxygen flow meter</b> (Includes: A mounting assembly (Rack for vaporizer, 4 LPM oxygen flowmeter, Box of O2 quick flush and gas flow switch, Fixing screws, Gaskets, Wrench and Tubes), Key Fill type Tec-3 Isoflurane Vaporizer, Vaporizer Endcaps (One pair) and Bottle adaptor for safe filling of Isoflurane in the vaporizer.</li><li>• <b>Anesthesia Induction Chamber for Rat (up to 300g)</b> Suitable for rat up to 300g, Inner dimensions: 9.05" x 4.33" x 6.69" (23X11X17cm).</li><li>• <b>Gas Evacuation Apparatus (Active Scavenging)</b> Gas Evacuation Apparatus, 110-240V with 1 pc of Gas Filter canister for active evacuation.</li><li>• <b>Gas filter canister 830g, large, packet of 1 pc</b> Gas filter canister 830g, large, 1 pc (Diameter-130 mm).</li><li>• <b>Single Channel Manifold-suitable for one mouse/ rat mask.</b></li><li>• <b>Anesthesia Air Pump:</b> Flow rate 2.5-4.5 LPM.</li><li>• Isoflurane concentration adjustment range should be 0.5%.</li><li>• Oxygen flow meter should be 0.1 to 4l/min or better.</li><li>• Warranty for anesthesia system should be 5 year.</li></ul>	1			
<b>Total Amount in Rs.(including all taxes, GST)</b>					

**Note:-**

1. The bidder shall provide 60 months warranty on all items from the last date of installation and shall be responsible for any defects that develop in the item. They shall also replace any defective part of the product supplied and other accessories, without any exception and recourse, free of cost. The period of warranty will automatically be treated as extended beyond 60 months if the instrument remains non-functional more than 15 days after reporting non-functional.
2. The rates of the items supplied by the bidder through local market/India must be quoted in INR only.

**(SEAL, SIGNATURE & NAME OF THE BIDDER)**

SECTION - V

**BID SECURING DECLARATION**

I.....(Name of the Bidder)..... Designation,  
of ..... (Name of the Company) do hereby submit this Bid Securing  
Undertaking that, if I withdraw or modify my Bid during the validity or, if I am awarded the  
contract and failed to sign the contract or to submit the Performance security before the  
deadline defined in the tender document, I shall be **suspended** for the period specified in the  
tender document from being eligible to submit Bids for contract with the entity that invited  
the Bids.

Name of the Bidder

Name of the Company

Dated

## Form 1.2: Eligibility Declarations

(Ref ITB-clause 9.2)

(To be submitted as part of Technical bid)

(On Company Letter-head)

(Along with supporting documents, if any)

Tender Document No. Tend No./ xxx; Tender Title: GOODS

Bidder's Name \_\_\_\_\_

[Address and Contact Details]

Bidder's Reference No. \_\_\_\_\_ Date.....

*Note: The list below is indicative only. You may attach more documents as required to confirm your eligibility criteria.*

### Eligibility Declarations

*(Please tick appropriate boxes or cross out any declaration not applicable to the Bidder)*

We hereby confirm that we are comply with all the stipulation of NIT-clause 3 and ITB-clause 3.2 and declare as under and shall provide evidence of our continued eligibility to the Procuring Entity as may be requested:

- 1) **Legal Entity of Bidder:** \_\_\_\_\_
- 2) **OEM/ Manufacturer/ Agent/ Dealership Status:** \_\_\_\_\_
- 3) We  are/  are not a JV \_\_\_\_\_
- 4) We solemnly declare that we (including our affiliates or subsidiaries or constituents):
  - a) are not insolvent, in receivership, bankrupt or being wound up, not have our affairs administered by a court or a judicial officer, not have our business activities suspended and are not the subject of legal proceedings for any of these reasons;
  - b) (including our Contractors/ subcontractors for any part of the contract):
    - (i) Do not stand declared ineligible/ blacklisted/ banned/ debarred by the Procuring Organisation or its Ministry/ Department from participation in its Tender Processes; and/ or
    - (ii) Are not convicted (within three years preceding the last date of bid submission) or stand declared ineligible/ suspended/ blacklisted/ banned/ debarred by appropriate agencies of Government of India from participation in Tender Processes of all of its entities, for offences mentioned in Tender Document in this regard. We have neither changed our name nor created a new "Allied Firm", consequent to the above disqualifications.

- c) Do not have any association (as bidder/ partner/ Director/ employee in any capacity) with such retired public official or near relations of such officials of Procuring Entity, as counter-indicated, in the Tender Document.
  - d) We certify that we fulfil any other additional eligibility condition if prescribed in Tender Document.
  - e) We have no conflict of interest, which substantially affects fair competition. The prices quoted are competitive and without adopting any unfair/ unethical/ anti-competitive means. No attempt has been made or shall be made by us to induce any other bidder to submit or not to submit an offer to restrict competition.
- 5) **Restrictions on procurement from bidders from a country or countries, or a class of countries under Rule 144 (xi) of the General Financial Rules 2017:** We certify as under:

*"We have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and on sub-contracting to contractors from such countries, and solemnly certify that we fulfil all requirements in this regard and are eligible to be considered. We certify that:*

- (a) *we are not from such a country or, if from such a country, we are registered with the Competent Authority (copy enclosed). and;*
- (b) *we shall not subcontract any work to a contractor from such countries unless such contractor is registered with the Competent Authority.*

**6) MSME Status:**

Having read and understood the Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 (as amended and revised till date), and solemnly declare the following:

- a) We are - Micro/ Small/ Medium Enterprise/ SSI/ Govt. Deptt. / PSU/ Others:.....
- b) We attach herewith, Udyam Registration Certificate with the Udyam Registration Number as proof of our being MSE registered on the Udyam Registration Portal. The certificate is the latest up to the deadline for submission of the bid.
- c) Whether Proprietor/ Partner belongs to SC/ ST or Women category. (Please specify names and percentage of shares held by SC/ ST Partners):.....

**7) Start-up Status**

we confirm that we  are/  are not a Start-up entity as per the definition of the Department of Promotion of Industrial and Internal Trade – DPIIT.

**8) Make in India Status:**

Having read and understood the Public Procurement (Preference to Make in India PPP - MII) Order, 2017 (as amended and revised till date) and related

notifications from the relevant Nodal Ministry/ Department, and solemnly declare the following:

**(a) Self-Certification for the category of suppliers:**

(Provide a certificate from statutory auditors/ cost accountant in case of Tenders above Rs 10 Crore for Class-I or Class-II Local Suppliers). Details of local content and location(s) at which value addition is made are as follows:

Local Content and %age	
Location(s) of value addition	

Therefore, we certify that we qualify for the following category of the supplier (tick the appropriate category):

Class-I Local Supplier/

Class-II Local Supplier/

Non-Local Supplier.

**(b) We also declare that**

There is no country whose bidders have been notified as ineligible on a reciprocal basis under this order for an offered Goods, or

We do not belong to any Country whose bidders are notified as ineligible on a reciprocal basis under this order for the offered Goods.

**9) Self-Declaration by Indian Agents/ Associates of Foreign Principals**

(a) Self-attested documentary evidence about their identity (PAN, Aadhar Card, GSTIN registration, proof of address, etc.), business details (ownership pattern and documents, type of firm, year of establishment, sister concerns etc.) to establish that they are a bonafide business as per Indian Laws – are submitted as part of Form 1.1 annexed herewith.

(b) Agency Agreement shall be submitted with Form 1.4. It shall cover

(i) the precise relationship, services to be rendered, mutual interests in business - generally and/ or specifically for the tender and

(ii) any payment the agent or associate receives in India or abroad from the foreign OEM/ principal, whether a commission or a general retainer fee.

(c) Our Foreign principals, explicitly authorizing us to make an offer in response to the tender, either directly or in association with them, are listed in Form 1.3 and 1.4 annexed herewith. That also indicates their name, address, nationality, status (i.e., whether manufacturer or agents of manufacturer holding the Letter of Authority of the Principal).

(d) The amount of commission/ remuneration included in the price (s) quoted by Bidder for agents or associated bidder is detailed in Form 1.4.

(e) Confirmation is given in Form 1.4 annexed herewith from the foreign principals that the commission/ remuneration, reserved for Bidder in the quoted price(s), if any, shall be paid by the Procuring Entity in India, in



equivalent Indian Rupees on satisfactory completion of the Project or supplies of Goods and Spares.

**10) Penalties for false or misleading declarations:**

We hereby confirm that the particulars given above are factually correct and nothing is concealed and undertake to advise any future changes to the above details. We understand that any wrong or misleading self-declaration would violate the Code of Integrity and attract penalties as mentioned in this Tender Document.

.....  
(Signature with date)

.....  
(Name and designation)

Duly authorized to sign bid for and on behalf of

.....  
.....

[name & address of Bidder and seal of company]

DA: As in Sr 9 to 14 above, as applicable